

## MEMORANDUM

**To:** Alamo Colleges District Family

**From:** Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

**Date:** July 24, 2018

**Subject:** Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting of July 24, 2018.

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**Link:** [Board Agenda - July 24, 2018](#)

### CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Administration of Oath of Office - Monica Scaper, Alternate Student Trustee

Student of the Month – July 2018

Shelby E. Fabian, Alamo Colleges District - Palo Alto College, is the recipient of a \$500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Shelby is a Peer Advisor at Palo Alto College in the BOLD Advising Center. She always has a great attitude and is a team player not only in her individual department but across all advising centers. She is a self-disciplined student who takes her academics seriously and works hard to maintain a high GPA. As a jump-start program student, Shelby started attending PAC the summer she graduated high school and has been excelling ever since. She aspires to transfer on to Texas A&M University San Antonio to pursue her bachelor's degree in Business Administration with a minor in Marketing. On the weekends she is involved with her local church in the children's church.

Employee of the Month – July 2018

Sarah C. Rodriguez, Senior Advisor, Admission and Records, Alamo Colleges District - Palo Alto College

Employee of the Month – June 2018

Mary Esther Moreno, Administrative Assistant, Early Childhood Center, Alamo Colleges District - San Antonio College

Alamo Colleges District - St. Philip's College's Longest Serving Adjunct Faculty Member, Mr. James Cuccia

Texas Association of Performance Excellence (TAPE) Award, Alamo Colleges District - St. Philip's College

Hermes Creative Awards, Alamo Colleges District - Palo Alto College

National Council for Marketing and Public Relations (NCMPR) Awards, Alamo Colleges District - Palo Alto College

### **CHAIR'S REPORT**

Wuxi Technical University Graduation/Visit Report

Reflections of Outgoing Chair

### **CHANCELLOR'S REPORT**

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation - Cosmetology Department, Alamo Colleges District - Palo Alto College, *Dolores Zapata-Caballero*

### **PROGRAM HIGHLIGHTS**

Student, Health, Advocacy, Resource and Engagement (SHARE) Center Presentation on behalf of the five Alamo Colleges, Alamo Colleges District - Palo Alto College, *Carlos Cuz*

- San Antonio College Advocacy Center Update
- St. Philip's College Advocacy Center Update
- Northwest Vista College Advocacy Center Update
- Northeast Lakeview College Advocacy Center Update

### **COMMUNITY INVOLVEMENT- *Denver McClendon, Chair***

60x30TX South Texas Region 8 Stakeholder Summit, *Joe Jesse Sanchez*

Memorial Day Ceremony, *Denver McClendon & Joe Jesse Sanchez*

PAC Press Conference for Health Care Administration, *Dr. Gene Sprague, Joe Jesse Sanchez*

North San Antonio Chamber - State of the County Luncheon, *Dr. Yvonne Katz, Joe Jesse Sanchez, Joe Alderete*

Press Conference for Palo Alto College STEM Center, *Dr. Yvonne Katz, Anna U. Bustamante*

A Conversation with Sen. Menéndez and Reps. Gutierrez & Minjarez, *Dr. Yvonne Katz, Denver McClendon, Joe Alderete, Roberto Zarate*

Mexican American Unity Council (MAUC) Scholarship Dinner, *Dr. Yvonne Katz, Marcelo Casillas, Joe Alderete, Anna U. Bustamante, Clint Kingsbery, Joe Jesse Sanchez*

Wuxi Technical University Graduation, *Dr. Yvonne Katz and Denver McClendon*

National Association of Latino Elected Officials, *Anna U. Bustamante, Clint Kingsbery, Joe Alderete, Joe Jesse Sanchez, Markus Potter*

Texas Quest for Excellence Conference and Award & Recognition Ceremony, *Clint Kingsbery and Anna U. Bustamante*

Incoming Chancellor Meet & Greet - DSO, *Dr. Yvonne Katz*

Student Leadership Institute, *Monica Scrapper*

New DSO Topping Out Ceremony

### **NEW BUSINESS**

Executive Faculty Council (EFC) Faculty Lab Loading Report Presentation, *Cynthia Katz and Rafael Brisita*

Letter of Support for Trustee Dr. Yvonne Katz to serve as an Association of Community College Trustees (ACCT) Board Committee Member

### **LEGISLATIVE COMMITTEE - Roberto Zárate, Chair**

#### **STUDENT SUCCESS - Clint Kingsbery, Chair**

Adopt the Recommendations of TXFAME and Program Expansion Task Force  
The Board adopted the TXFAME and Alamo Colleges Program Expansion Task Force Recommendations to increase the enrollment capacity of the AMT (Advanced Manufacturing Tech) and TXFAME programs at Alamo Colleges District – St. Philip’s College, Southwest Campus to 250 enrollments by Academic Year 2022. This minute order is to increase AMT program enrollment capacity at the Alamo Colleges District – St. Philip’s College, Southwest Campus to address current manufacturing workforce needs and to position Alamo Colleges District (SPC and PAC) to align with long term local manufacturing industry demand.

#### **AUDIT, BUDGET AND FINANCE - Roberto Zárate, Chair**

District Internal Audit Department’s Proposed Fiscal Year 2018-2019 Budget and Staffing

The Trustees approved the proposed Internal Audit Department operating budget for fiscal year 2018-2019 of \$659,646. The final Internal Audit budget will be considered for approval with the overall Alamo Colleges fiscal year 2019 budget.

#### **BUILDING, GROUNDS & SITES SELECTION - Joe Alderete, Chair**

Purchase of Floor & Carpet Care Services

The Board awarded contracts to Royal Kim Maintenance, Inc.; L5 Services, LLC; McLemore Building Maintenance, Inc.; and Champion Diversified Services providing for the purchase of Floor & Carpet Care Services in the estimated annual amount of

\$410,000 as requested by the Associate Vice Chancellor of Facilities Operations and Construction Management.

This item was pulled from the agenda until more information can be gathered and will be discussed at a future meeting.

#### Purchase of Window Washing Services

The Trustees awarded the contracts to Champion Diversified Services for Items 1&2, Item 3, Items 4&5, Items 6&7, Items 8, 9, & 10, and Items 11, 12 & 13; City Wide Building Services for Items 4&5, International Building Services for Item 3, Items 6&7, Items 8, 9, & 10, and Items 11, 12, & 13; McLemore Building Maintenance, Inc. for Items 1&2, Items 4&5, Items 6&7, and Items 11, 12 & 13; and Royal Kim Maintenance, Inc. for Items 1&2, Item 3, and Items 8, 9 & 10 providing for the purchase of Window Washing Services in the estimated annual amount of \$225,000 as requested by the Associate Vice Chancellor of Facilities Operation and Construction Management.

This item was pulled from the agenda until more information can be gathered and will be discussed at a future meeting.

#### Delegation to Administration of Owner Subcontracting Oversight Role in Construction Manager at Risk Construction Subcontracting

The Board approved delegating to Administration the Owner Subcontracting Oversight Role in Construction Manager at Risk Construction Subcontracting.

#### Modification Lease Relationship with Westside Development Corporation Regarding Westside Education and Training Center

The Trustees approved the execution of a lease between Alamo Colleges District and the Westside Development Corporation (“WDC”) providing for the addition of leased premises for WDC at the renovated Westside Education and Training Center (“WETC”) at WDC expense.

### **PERSONNEL**

#### Appointment of Administrators:

The Trustees approved the recommendation of employment for the following administrator positions:

College President Alamo Colleges District – Palo Alto College

Associate Vice Chancellor for Student Access and Success Initiatives

Executive Director for Institutional Advancement Alamo Colleges District

Executive Director of International Programs Alamo Colleges District

Deans for Academic Success Northwest Vista College, St. Philip’s College and Palo Alto College

Department Chairs St. Philip’s College

#### Appointment of Full Time Faculty

The Board approved the appointment of 28 Full Time Faculty submitted by the College Presidents for the 2018-2019 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

### Promotion in Academic Rank 2018-2019 Academic Year

The Trustees of the Alamo Colleges, in accordance with policies for promotion in rank adopted by the Board of Trustees, authorized the granting of promotion in academic rank to the following faculty member Heidi Hunt, Mathematics Associate Professor Profess, effective Fall 2018.

### **CONSENT AGENDA**

Approved

### **ELECTION OF BOARD OFFICERS**

The Trustees of the Alamo Colleges appointed the following board officers:

Board Chair – Trustee Marcello Casillas

Vice Chair – Trustee Joe Alderete

Secretary – Trustee Anna Bustamante

Assistant Secretary – Trustee Joe Jesse Sanchez

### **EXECUTIVE SESSION**

### **Next Regular Board Meeting Date: Tuesday, August 21, 2018**

George E. Killen Community and Education Service Center

101 Community Meeting Room

201 West Sheridan, San Antonio, Texas